

Homework – Week 10

Homework Part I:

Update your STAR poster and consider your Final Story Presentation / Display!

At the end of the last day of the course we will have representatives from the partnership and some of the Mentors come by for a wrap up and recognition ceremony. As part of the session you will have a display that tells your story your experience and learnings. We will work on the displays during the last two weeks. Your display is up to you, but it is all about you. Consider:

- Large version of your STAR poster
- A poster of your primary learnings or favorite activities
- Collection of materials you worked on that had an impact
- Drawing or diagram that summarizes your 12 week experience

Homework Part II: Meet with your mentor and supervisor to update the OJT Plan

Homework Part III

Think about a process at work that you feel could use some...attention?
We'll discuss *Optimize Work Processes* next week.

1. Write down the process name and its primary purpose / function.
2. What is the expected outcome?
3. Does the process routinely produce the expected outcome? How often does it not meet expectations?
4. Where (what steps / stages) do you think the process needs some improvement or attention?